


Webinar & E-Learning Schedule - March 2019



Hosted by some of the most knowledgeable and renowned professionals in their respective fields, Croner's Webinar & E-Learning sessions cover HR and health & safety basics, right through to specialised training sessions including relevant legislation and key case law.

Fire Safety Awareness


- Introduction – statistics. Legislation and legislative requirements
- Elements of fire
- Fire classes/types. Risk assessment - process and hazards
- Fire control
- Role of the fire warden


 **10:00 AM - 11:00 AM**
Fri, Mar 1 2019

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Getting a Grip on Harassment

- The meaning of harassment and bullying
- What steps to take when dealing with harassment and bullying both formally and informally


 **10:00 AM - 11:00 AM**
Wed, Mar 6 2019


 **10:00 AM - 11:00 AM**
Thu, Mar 7 2019

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Performance Appraisals

- The benefits of carrying out appraisals
- How to conduct an effective appraisal
- How to devise effective objectives
- The need for appropriate forms and documentation


 **10:00 AM - 11:00 AM**
Wed, Mar 13 2019


 **10:00 AM - 11:00 AM**
Thu, Mar 14 2019

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Managing Flexible Working Requests

- What is flexible working?
- Who can make a statutory request and how should it be made?
- How to respond to a request
- The timescales involved in dealing with a request
- Refusing a request


 **10:00 AM - 11:00 AM**
Wed, Mar 20 2019

 **10:00 AM - 11:00 AM**
Thu, Mar 21 2019

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Risk Assessment

- The legal background to risk assessments
- Risk assessment principles
- Arrangements for risk assessments
- The benefits of good health & safety

 **10:00 AM - 11:00 AM**
Fri, Mar 29 2019

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**FREE to all
Croner Clients**

To register your interest for any of the above webinars or to be added onto the mailing list please email ellearning@croner.co.uk